NETAIMS : CETAK LAPORAN KEHADIRAN

Bil	Perkara	
1	Login ke system NETAIMS	
	http://www2.psp.edu.my/netaims/login.aspx	
2	Human Resources management System	
	Human Resources Management System	
3	Time Attendance Management	
	Time Attendance Management	
4	Dilib Monthly Attendance pilib Employee Benert Type : pilib Details Month : pilib Pulan	
4	kemudian klik Report	
	Time Attendance Monthly Attendance Report	
	Management System Event Filter	
	From Card No. : To Card No. :	
	TAMS Setup >>	
	Utilities Upload File to Server Job Title : Department :	
	Download Daily Log Branch : Monthly Shift Pattern :	
	TAMS Admin TAMS Setting Sorting	
	Data Housekeeping Sorting by : Card No	
	TAMS Transaction Daily Attendance Report Type	
	Weekly Attendance	
	Transaction Closing Data for the month of January row from 01/01/2016 2 to 31/01/2016 2 , year 2016	
	Approval Monthly Posting	
	Attendance Reason Approval Last monthly posting done by PSP/P/571 on 2016/06/17 10:43. Posting transaction from [2016/06/01] to [2016/06/30]	
	Daily Amendment Approval Report	
	Report	
	Daily Access Log Daily Exception	
	Weekly Analysis	
	Monthly Analysis	
	Disciplinary Card	
	** Untuk laporan ringkas, boleh pilih Report Type : Analysis	

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		NetAI Mor	MS - Time Attendance thly Attendance Politeknik Seber	Management System Report - Detail rang Perai		[2016/0] Printed on 17/0	/01-2016/01/31] - JANUARY 6 2016 12:30:51PM	
Name : Department :	MOHD SHAHAROM BIN IDRIS JMSK		Employee Code : Position :	PSP/P/886 PSY	Disciplinary Card : Working Schedule :	0000002058 1601 WP3	Red	
Main Wor	<u>k Time :</u>		Attend	lance Status :				
T.Wk.H T.Wk.LIn T.Wk.EOut	Total Worked Hour Total Work Late In Hour Total Work Early Out Hour	000:00 000:00 000:00	Ab Lv IC OT	Absent On Leave In Complete Swipe Overtime	19 00 00 00			
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NETAIMS : CETAK LAPORAN KEHADIRAN (BESERTA ALASAN)

Bil	Perkara
1	Login ke system NETAIMS
	http://www2.psp.edu.my/netaims/login.aspx
2	Human Resources management System
	Human Resources Management System
3	Time Attendance Management
	Time Attendance Management
4	Pilih Monthly Analysis – pilih Employee – pilih Bulan , kemudian klik Report
	Time Attendance Management System Monthly Analysis Report
	From Card No. : To Card No. :
	TAMS Setup >>
	Utilities From Employee Name : NORHASLINA BT MOHD RAZ To Employee Name : NORHASLINA BT MOHD RAZ
	Upload File to Server Job Title : Department :
	Download Daily Log Branch : Summary
	TAMS Setting Select Transaction Date
	Data Housekeeping Data for the month of October T from [2016/10/01] to [2016/10/31], year 2016
	TAMS Transaction Report Report
	Weekly Attendance
	Monthly Attendance
	Transaction Closing
	Approval
	Approval
	Daily Amendment Approval
	Report
	Daily Access Log
	Daily Exception
	Weekly Analysis
	Disciplinary
	Disciplinary Card
	** laporan ini mengambil masa yang lama untuk dijana

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NETAIMS : CETAK LAPORAN KEHADIRAN (BESERTA ALASAN) – UNTUK PEKERJA KONTRAK

Bil	Perkara	
1	Login ke system	NETAIMS
	http://www2.psp	edu.my/netaims/login.aspx
2	Human Resour	ces management System
	Human Resources Management System	
3	Time Attendan	ce Management
	Time Attendance Management	
4	Pilih Monthly A	nalysis – untuk Department : pilih syarikat yang terlibat – pilih Bulan, kemudian
	klik Report	
	Time Attendance	Monthly Analysis Report
	Management system	Event Filter From Card No. Image: Second
	TAMS Setup >>	From Employee Code :
	Upload File to Server	Job Title : Department :
	Download Daily Log	Branch : DELIMA PERDANA
	TAMS Admin	Select Transaction Date
	Data Housekeeping	Data for the month of July from [2017/07/01] to [2017/07/31], year 20 FANTASIA IDOLA ENTERPRISE
	TAMS Transaction	Report JAB. KEJ. MEKANIKAL
	Weekly Attendance	JAB. PENGAJIAN AM
	Monthly Attendance	JAB. PERUAGANGAN JAB. TEK. MAKLUMAT & KOMUNIKASI
	Transaction Closing	USKK KESELAMATAN
	Attendance Reason	MEKAR UNGGUL PEJABAT PENGARAH
	Approval Daily Amendment	PENGURUSAN KUALITI POLITEKNIK METrO TASEK GELUGOR
	Approval	PRIMA SCAPE RUZAIDI BIN RAMLI
	Report Daily Access Log	TASKA PERMATA PSP UNIT ASRAMA
	Daily Exception	UNIT HAL EHWAL PELAJAR
	Weekly Analysis	
	Monthly Analysis	UNIT DENTRODIAN DANOTAN UNIT DENTRODIAN PSIKOLOGI
	Disciplinary Disciplinary Card	UNIT PENTABDIRAN UNIT PEPERIKSAAN UNIT PERHUBUNGAN & LATIHAN INDUSTRI UNIT PERHUBUNGAN AWAM
	** laporan ini me	engambil masa yang lama untuk dijana

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NAMA KEMENTERI	IAN	: NORHASI : KEMENT	LINA BT MO TERIAN PENO	HD RAZALI GAJIAN TING	HARIAN REKOD KE	HADIRAN WARNA KAD : PILIHAN WAKTU	0000000163 HLJAU KERJA : 1610 WP2	
BAHAGIAN	/ UNIT	: UNIT PE	NTABDIRAN R 2016	LIVO PEJONI				
TARIKH	MASUK	KELUAR	MASUK LAMBAT	KELUAR AWAL	KENYATAAN	JUMLAH MASA	KELULUSAN]
01 - Sat	0		00:00	00:00		00:00		1
02 - Sun	0		00:00	00:00		00:00		
03 - Mon	07:32	17:00	00:00	00:00		00:00		-
05 - Wed	07:32	17:00	00.00	00.00		08:00		•
06 - Thu	07:36	17:00	00:00	00:00		08:00		1
07 - Fri	07:38	17:00	00:00	00:00		08:00		1
08 - Sat			00:00	00:00		00:00		1
09 - Sun		:	00:00	00:00		00:00		
10 - Mon	07:48	17:00	00:00	00:00		08:00		
11 - 10e	07:46	17:00	00:00	00:00		08:00		•
13 - Thu	07:39	17:00	00:00	00:00		08:00		•
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16 - Sun)	00:00	00:00		00:00]
17 - Mon	07:42	17:00	00:00	00:00		08:00		
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20 - Thu	07:36	17:00	00:00	00:00		08:00		•
21 - Fri	07:35	17:00	00:00	00:00		08:00		1
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24 - Mon	07:45	17:00	00:00	00:00		08:00		
25 - 198 26 - Wed	07:40	17:00	00:00	00:00		08:00		4
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