Pekeliling Perbendaharaan Malaysia KP 2.3/2013 Lampiran B

**KEW.PA-3** (No. Siri Pendaftaran: )

**DAFTAR** **ASET** **ALIH** **BERNILAI** **RENDAH** Kementerian/ Jabatan :

Bahagian :

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Kod Nasional |  | | | |
| Kategori |  | | | |
| Sub Kategori |  | | | |
| Jenis |  | | Harga Perolehan Asal |  |
| Kuantiti |  | | Tarikh Diterima |  |
| Unit Pengukuran |  | | No. Pesanan Rasmi Kerajaan dan Tarikh |  |
| Tempoh Jaminan |  | |
| Nama Pembekal Dan Alamat: | | ……………………….. \*Tandatangan Ketua Jabatan  Nama : Jawatan : Tarikh : Cap : | | |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **\*PENEMPATAN** | | | | | | | |
| Kuantiti |  |  |  |  |  |  |  |
| No.Siri Pendaftaran |  |  |  |  |  |  |  |
| Lokasi |  |  |  |  |  |  |  |
| Tarikh |  |  |  |  |  |  |  |
| Nama Pegawai |  |  |  |  |  |  |  |
| Tandatangan |  |  |  |  |  |  |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **\*PEMERIKSAAN** | | | | | | | |
| Tarikh |  |  |  |  |  |  |  |
| Kuantiti |  |  |  |  |  |  |  |
| Status Aset |  |  |  |  |  |  |  |
| Nama Pemeriksa |  |  |  |  |  |  |  |
| Tandatangan |  |  |  |  |  |  |  |

\*Nota: Ruangan tandatangan Ketua Jabatan boleh ditandatangani oleh Ketua Jabatan/ Bahagian/ Seksyen/ Unit.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **\*PELUPUSAN/** **HAPUS** **KIRA/** **PINDAHAN** | | | | | | |
| Rujukan | No.Siri Pendaftaran | Tarikh | Kaedah | Kuantiti | Lokasi | Tandatangan |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |